



Republic of the Philippines
Office of the Solicitor General
Request for Quotation

To: _____
Tel. No.: _____
Fax No.: _____
Attention: _____

Date: June 13, 2025
Quotation #: PS 025-06-064
ABC: Php 30,000.00

Sir/Madam:

Please quote your lowest price on the items/s listed below, stating the shortest time of delivery and submit this from duly signed by your representative.

RODRIGO L. OJENAL
SAO, Administrative Division

To be filled-out by Supplier:

ITEM NO:	ITEM & DESCRIPTION	QTY	UNIT	BRAND	UNIT PRICE	TOTAL PRICE
1	<p>Procurement of Food relative to the conduct of Pride Month activity entitled "OSG: Wear Your Pride", inclusive of taxes, delivery, and other charges:</p> <p>Event Title: "Wear Your Pride" Event Date: June 24, 2025 Delivery Address: Training Room 7th Floor Convergys One Building 6796 Ayala Avenue corner Salcedo St., Legaspi Village, Makati City.</p> <p>Items and Description:</p> <p>A. Lunch</p> <p>Delivery Time: On or before 10:30AM One viand of chicken based dish One viand of vegetable dish Steamed Rice One variant of dessert (fruit) Beverage - Bottled Water and Juice <i>Note: No pork ingredients for all dishes</i></p> <p>A. Afternoon Snacks</p> <p>Delivery Time: On or before 1:30PM One serving of pasta or sandwich/burger One variant of bread or pastry Beverage - Bottled Water and Juice <i>Note: No pork ingredients for all dishes</i></p> <p>Packaging</p> <p>Individually packed with utensils and tissues; No single use plastics should be used including (except disposable utensils) and preferably recyclable food containers</p> <p>Quality: Delicious; Meals are prepared in proper, hygienic and safe place; Big Serving; Spill-free; Freshly made (not spoiled); Delivered at specified Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately.</p> <p>Note: Supplier should provide at least 1 sample set for taste test and technical (esp. quality) evaluation of authorized representative of the agency on June 17, 2025. Sample set should be identical to the proposed menu set upon delivery if awarded. The stated quantity might differ upon actual delivery/PO. Supplier must provide option for rescheduling, and/or modification due agency/national government announcement. Further, supplier must conform to any changes with the delivery address upon actual contract implementation.</p> <p>(Price Vat-Included)</p>	50	pax			

Delivery Period: _____
Warranty: _____
Price Validity: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Note:

- Please quote within ____ days from the date of RFQ.
- Bidders must submit current and valid documentary legal requirements upon sending the filled out quotation
 - ☐ Mayor's / Business Permit;
 - ☐ PhilGEPS Registration Number: _____ Membership: ☐ Platinum ☐ Red
 - ☐ Income / Business Tax Return (for Small Value Procurement - for above P500K);
 - ☐ Notarized Omnibus Sworn Statement is required for Small Value Procurement (for above P500K);
 - ☐ Tax Clearance Certificate;
 - ☐ Bidders who have previously submitted the above legal requirements may no longer require its re-submission.

Sir,

I hereby certify under oath that I have personally conducted this canvass, which the price/s quoted are true and correct, and the signature of representative of the company submitting the quotation is genuine.

ANGELITO E. FRIAS / FATHIA K. KARIM / CHRISTIAN D. BUAT
SIGNATURE OF CANVASSERS

For more information, you may contact us:

Tel: (02) 8836-3314, (02) 8988-1674 loc 777
Telefax: (02) 8813-1174

Please send your quotation to:

OSG-HA-QF-039
Rev.00 (05 July 2018)

osg.procurement@yahoo.com